

**Southwestern Electric Cooperative, Inc.**  
**Minutes of the Special Meeting**  
**July 16, 2020**  
**Greenville, IL**

**Call to Order and Roll Call**

A special meeting of the Board of Directors of Southwestern Electric Cooperative, Inc. was held on Thursday, July 16, 2020 at 6:00 p.m. at the office of Southwestern Electric Cooperative headquarters in Greenville, IL pursuant to notice given. The purpose of the special meeting was to discuss the results of the facility needs assessment. President Ann Schwarm called the meeting to order and led in the Pledge of Allegiance to the flag.

The following directors were present constituting a quorum:

Jerry Gaffner  
Sandy Grapperhaus  
Rich Gusewelle  
Annette Hartlieb  
Bill Jennings  
Sandy Nevinger  
Ann Schwarm  
Jared Stine  
Ted Willman

Staff members present were Chief Executive Officer Bobby Williams, Chief Financial Officer Becky Jacobson, and Executive Assistant Brooke Scott. Also present were Max Ott and Craig Wall from Cooperative Building Solutions, and Tim Piskorski from HDA Architects.

Wall, Ott and Piskorski worked with SWECI staff to conduct a facility needs assessment, as required for the strategic plan. The final report was presented to the board. Key topics of discussion included:

- Due diligence,
- Facility goals,
- Property Condition Assessment (PCA) for St. Elmo, Greenville, and St. Jacob,
- Functionality Assessment (FA) for St. Elmo, Greenville, and St. Jacob,

- Needs Assessment (NA) for St. Elmo, Greenville, and St. Jacob,
- Facility conceptual design options,
- Projected costs,
- Office locations,
- Estimated timeframe,
- Next steps.

Physical copies of the report were given to the board. Williams will send an electronic copy to the directors via email. Gaffner inquired about the cost savings for rock vs. asphalt on the Greenville remodel option. Wall will calculate the savings and send the information to Williams.

**New and Unfinished Business**

No new or unfinished business was discussed.

**Adjournment:**

With no further business to come before the board, the meeting adjourned at 9:30 p.m.

  
Annette Hartlieb, Secretary

Attest:

  
Ann Schwarm, President